

Fides Partners

Trust · Reliable · Competitive

Company Brochure



Fides Partners Limited is an accountancy and company formation firm based in London. We offer company formation, business start up, accountancy, e-bookkeeping, and e-commerce solutions to expatriates, entrepreneurs and small and medium enterprises (SMEs). We differentiate ourselves by tailoring our services to meet the unique business requirements of our clients, providing ways to eliminate high start up costs, reducing time to market and maximizing efficiency at every level of their operation.

Our knowledge, experience and high levels of service result in many of our customers recommending us to others. We are committed to ensuring the satisfaction of our customers by providing an easy to use, informative and straightforward accountancy and bookkeeping process, company registration process and business start up guide.

We invite you to explore this brochure to learn more about our services and how we can help you.

OUR MISSION

To provide a personalised service and cost effective Accountancy, Company Incorporation and Business Start up solutions to small and medium businesses.

OUR TEAM

Our experienced team members come from different backgrounds and nationalities which we consider to be our strength. They are all multi-lingual, highly experienced and qualified.

Our team is the greatest asset of the company and as such we place significant emphasis on continual personal and professional development.

OUR MARKET

Our clients include international accounting and commercial law firms, tax consultants, bankers, international traders, entrepreneurs and consultants and are based all around the world.

We believe in building up a personal and professional relationship with our clients. Our approach is based on three fundamental pillars:

TRUST

We take great pride in our reputation for acting diligently, loyally and in good faith for the absolute benefit of our clients and we always respect the trust they place in us.

REALIBILTY

Before initiating new projects, we carefully analyse your needs, concerns and objectives and set a time scale we think is achievable. We will keep you informed at all stages of the process.

COMPETITIVE

we always strive to be competitive whilst maintaining very high standards. We always focus on quality and the personal attention that we give you and your business. We set a fixed fee with no hidden charges and once agreed we focus on the work and delivering a good service.

Our clients are mainly internationally oriented companies and ranging from individuals and small private businesses to Medium size companies. Fides Partners Limited clients are drawn from across several sectors. We act for:

BUSINESSES - Family-owned businesses, high potential start-up companies and SMEs.

As an entrepreneurial firm, we have a particular empathy with business owners and their need to maximise value. Fides Partners Limited recognises that individual circumstances vary greatly from one small or growing business to the next and our priority is to add value through customising our services and providing strategic and practical advice.

Fides Partners Limited assists entrepreneurs and SMEs, particularly those who are willing to expand into new markets. We can help businesses reduce their start up costs by providing virtual offices and help those who want to trade or invest internationally by providing advice on how to create an efficient business structure. We also work with entrepreneurs who are looking to reduce costs by outsourcing business elements such as accounting and payroll.

INDIVIDUALS - Expatriates working or living overseas

Working and living abroad requires much planning, flexibility and perseverance. As an expatriate you will become resident in another country and are therefore likely to become a tax payer under that country's residence rules. Hence your main priorities will be to ensure that your income and assets are secure and that your finances are structured for maximum safety and tax efficiency.

Fides Partners Limited offer professional expatriate services offer business start up, offshore company formations, business registrations, along with relocation abroad advice. Our professional and multilingual team (we speak English, French and Italian) can provide with personalised advice and support.

PROFESSIONAL INTERMEDIARIES- Agents /Associates

Fides Partners Limited is a customer focused company and constantly looking to establish a more local presence for its products and services in the global marketplace. We have developed and currently maintain a large number of Intermediaries such as Business Consultants, Accountants, Lawyers and Tax advisers in various places in the world. Our aim is to make this strategy a winning combination for our company, our intermediaries as well as our clients. We can offer you the following possibilities through our professional cooperation:-

- To increase your own revenues and grow your business;
- To create new ideas and expand the services that you offer;
- To increase the range of services that you presently offer;
- To add value to the services that you can offer;
- To find the right contacts;
- To identify partners for you and your clients;
- To bring together your ideas and skills with our experience;
- To be in a more beneficial and competitive position with other providers.

Our services are personal, confidential, and tailored to specific client requirements. We provide global, flexible solutions to our entrepreneurial clients and professional intermediaries. We structure, incorporate and manage our clients' companies.

UK COMPANIES

The status of UK companies is recognised throughout the world. United Kingdom offers the proper infrastructure to companies to do business across the globe. We offer the following types of company structures in the United Kingdom:

- Limited Companies – Ltd
- Public Limited Companies – PLC
- Limited Liability Partnerships – LLP
- Holding Companies
- Private Companies
- Agency Companies

The costs of setting up and administering a company are lower than those likely to be paid in many other EU countries.

UK Limited companies have the advantage of paying one of the lowest rates of corporation tax of the larger European economies. Special tax concessions are available for UK Holding Companies.

The introduction of Limited Liability Partnerships in UK tax and accounting structures provides further opportunities for tax minimisation. This structure is now very popular amongst lawyers, accountants and tax specialists outside the UK who seek an innovative and effective tax structure for their clients.

A UK company may also be used as an Agency Company on behalf of a principal offshore company.

OFFSHORE COMPANIES

We provide a complete solution for the incorporation offshore company in International jurisdiction. We cover a great number of jurisdictions, within the EU- (UK), Africa (Mauritius and Seychelles) and America – (Belize and BVI). Offshore companies are commonly used in international tax planning for companies wishing to:

- Minimise tax exposure when dealing with international transaction
- Simplify the transfer of assets and properties held in several countries
- Enable employment or consultancy fees to accumulate in low tax areas
- Maximise profits from intellectual property rights, franchising and licensing
- Protect assets

Our services include:

- Advise on selection of Offshore jurisdictions
- Incorporation of offshore companies
- Management and administration of offshore company

READY-MADE COMPANIES

Our clients can start trading immediately with a ready-made company. Circumstances sometimes dictate that a company is required urgently, for example in order to close an important contract.

We always have a number of ready-made companies, also known as shelf companies, available for purchase and immediate transfer to clients. Some of these companies have bank accounts and Nominee Directors and have been in existence for several years and all of them are in good standing with their statutory documents filed and up-to-date.

VIRTUAL OFFICE

This service is very valuable for the start-up & or a brand new company. This will help the company in reducing the administration cost of a normal office such as rent, salaries and other overhead as they need not to lease any space for its office. We can provide worldwide office services to many of our clients. Our services include: -

- **Provision of Registered office address**

All UK companies must have a registered office at an address in the United Kingdom. The address must be a geographical location that can be physically visited. The details of the registered office are kept at Companies House and are a point of contact for correspondence from sources such as Companies House itself, the Inland Revenue and other parties wishing to make formal contact with the company.

- **Mail forwarding**

By using our registered address, we will receive all your correspondence and letters at our office. You can easily manage all of them, even though you are not physically present: we will strictly act according to your instructions by forwarding them to your e-mail address, by keeping it for your collection or post it to you on a weekly or monthly basis.

- **Telephone and Fax services**

We can provide a dedicated and unique telephone number for our clients. Our professional receptionists will answer the phone in your company's name and will provide the customers with the only information you desired or/and takes a message or re-directs straight away the call to the number you have specified.

Dedicated fax numbers are also available where required and all incoming faxes can be re-directed anywhere in the World either by Fax or by e-mail.

- **Meeting room facilities**

Office and Meeting Room can be used as your office where you can meet with clients and colleagues in a professional and private environment with free access to Broadband Internet and Office Support services. Our facilities and support staff will provide you with an experience that will leave you and your clients feeling that the office is your own.

OPENING AND MANAGING BANK ACCOUNTS

All companies, whether incorporated in the UK or offshore, will need a company bank account to operate. We have established links with a number of leading banks and can easily open a bank account on behalf of our clients and in the UK or elsewhere, regardless of the jurisdiction in which their companies are incorporated.

Where clients are unwilling to appear as signatory on the account for privacy reasons, we are sometimes able to provide a Nominee Signatory for a bank account - an established business person who will stand in as the Signatory and will act solely upon the instructions of the beneficial owner. Nominee agreements are signed to protect the interests of both the signatories and clients.

The internet is the preferred method of controlling bank accounts amongst our clients. Most banks now offer a number of internet banking services ranging from the facility to view an account to more sophisticated services such as making international transfers of currency payments. For many of our clients this tends to be the most rapid and efficient means of effecting payments.

PROFESSIONAL NOMINEE DIRECTORS AND SHAREHOLDERS

Clients can opt to appoint nominee directors and shareholders for the protection of their financial privacy. Most often the nominee (an individual or entity) is presented as the owner of the entity, asset or transaction to protect the beneficial owner's identity. A nominee acts only upon the instructions of the beneficial owner. Our professional Nominee Directors and Shareholders service protects our clients' anonymity. Nominees are available to sign documents and attend meetings as appropriate anywhere in the world.

LEGALISATION AND NOTARISATION

Legalisation means confirming that a signature, seal or stamp appearing on a document is genuine. Several Company documents such as Memorandum and Articles of Association, Certificate of Good Standing often need to be notarised or certified, bearing the signatures or seals of British public officials (Solicitors, Notaries or the Foreign and Commonwealth Office) and an Embassy to be accepted overseas.

We can organise the legalisation of the appropriate documents for our clients and have documents apostilled (certification by the Foreign and Commonwealth Office) for use in the jurisdiction required.

We can provide a very competitive accountancy package. Over the years we have been able to reduce our cost and we can now happily pass these cost reduction down to our clients by providing a competitive price for our accountancy and bookkeeping services.

With our efficient and innovative service, we have enabled our valuable clients to have more time to concentrate on their business activities rather than the day to day paperwork. Our services include:

ANNUAL ACCOUNTS AND ANNUAL CORPORATION TAX RETURNS

UK companies and LLPs must file accounts for each year's trading with the Inland Revenue and Companies House. We can also lift the burden of filling your annual accounts and annual corporation tax return. As your company's agent, we will deal with all queries from the authorities on your behalf and ensure that all the formalities are in good order.

VAT

Our vat service includes registration, administration & vat returns. We also help our clients with any matters in regards to vat and their obligations towards the authorities.

PAYROLL

Our clients look for assurance that their employees are getting correct salary on time and also that they are complying with local employment legislation. Where a UK company has employees working or based in the UK, income tax and National Insurance must be deducted from their salary. This must be reported and paid to the Inland Revenue on a monthly basis (called PAYE). Outsourcing payroll functions available with us will help you to focus on the core functions. Our services include:

- PAYE registration
- Preparation of periodic payslips
- Monthly and year end PAYE returns
- PAYE investigation and enquiries

We have excellent packages for all company size and may also deal with the authorities on your behalf.

Global business centre provide it solution to small or upcoming businesses:

Website design

We can provide services such as website design, website development, flash multimedia, software development and logo design for the websites.

Our talented team of website designers, using the latest website development technology, will provide you with amazing services at very competitive prices. Our Website Developers have successfully designed and launched cost effective websites for individuals and businesses worldwide.

Therefore, if you require a new website design or a re-design of your existing website, then Fides partners Limited will be happy to help you. We have a complete solution for your company. Our website design team can provides affordable, professional and practical website design solutions.

Site maintenance and support

Our professional and affordable website maintenance and management packages offer peace-of-mind for clients who require frequent updates to website content and regular website visitor reporting and analysis. Our friendly, experienced and helpful team is here to help you make the most of your website.

New software, hardware, programming languages and marketing techniques are frequently being introduced, redeveloped and updated. Maintaining your web site every month ensures that your site complies with these developments, and is always visible.

Domain Names

We specialises in domain registration service it helps us to offer some of the most competitive prices for your domain name requirement. We pride ourselves on a fast, secure domain name registration service.

Email marketing

Email marketing is the latest trend in advertising media and the best way to promote your business, product or brand awareness locally or globally. It is very cost effective, faster and most efficient method to reach thousands in seconds. This is the only way to make new clients at instant and retain existing clients with a good rapport for a long term business and double your sales and profit day by day.

We can help you to create a comprehensive, permission based email marketing strategy for your business.

Website hosting

Fides Partners Limited you will find low cost, yet reliable, web hosting services. Whether you're an enterprise level business, a small business or even someone who wants to host their personal website, we have a suitable web hosting solution for you.

Email Hosting

If you interested in professional and memorable email addresses using your domain name or your company name, then our Email Only package is the perfect choice.

We will help you to set up and manage your emails via local email clines such as Microsoft Outlook.

HOW WE ACT

Our overriding aim is to ensure that our professional reputation, we developed over many years, is based upon the mutual trust, generated by the maintenance of the highest ethical standards.

These standards include the need to exist, and be seen professionally independent in all the work we do, and to treat all information we receive from clients in the strictest professional confidence.

CODE OF CONDUCT

We comply with laws, regulations and deliver best business practice standards. The Group's global code of conduct creates a definite framework which governs our approach to doing business, and reflects the commitments contained in our business philosophy.

DUE DILIGENCE

Fides Partners Limited is subject to Anti-Money-Laundering laws in force in United Kingdom. Under these regulations we are committed to undertaking a full and thorough due diligence on the identities and personal data for all individuals to whom we provide any services. All information relating to all beneficial owners, directors, shareholders, bank account signatories and all parties connected in any way to any company are treated with strict confidentiality.

OUR OFFICE

UK - London Office

Fides Partners Limited
8th Floor, Ellerman House
12-20 Camomile Street
London
EC3A 7PT
United Kingdom

Email: info@ukincorporation.co.uk